



Town Supervisor
LINDA D. PUGLISI

TOWN OF CORTLANDT

OFFICE OF THE SUPERVISOR

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Town Board Members

RICHARD H. BECKER
DEBRA A. COSTELLO
JAMES F. CREIGHTON
FRANCIS X. FARRELL

SPECIAL MEETING

TOWN BOARD AGENDA – JANUARY 13, 2019

PLACE:

TOWN HALL

TIME:

7:00 PM

“Happy New Year”

ORDER OF BUSINESS

MEETING CALLED TO ORDER

PLEDGE TO THE FLAG

SUPERVISOR’S PROCLAMATIONS & REPORTS

ROLL CALL

TOWN BOARD REPORTS

APPROVAL OF THE MINUTES

Approve the Minutes for the November 19, 2019 Regular Meeting, and the December 10, 2019 Regular Meeting

PUBLIC HEARINGS

BID REPORTS

HEARING OF CITIZENS – AGENDA ITEMS ONLY

REPORTS

Receive and File the following:

For the month of December from the Office of the Aging, Purchasing Department, Receiver of Taxes and the Town Clerk.

2019 Annual Report from the Receiver of Taxes and the Town Clerk.

OLD BUSINESS:

Receive and File the following:

NEW BUSINESS

Receive and File the following:

RESOLUTIONS

1. Establish a Local Waterfront Revitalization Committee and appoint 3 members and a staff advisor.
2. Appoint or re-appoint members to the following:
 - a. Town Safety Committee
 - b. Architectural Review Council
 - c. Alarm Appeals Board
 - d. Board of Assessment Review
3. Adopt the salary resolution for Town employees for the year 2020.
4. Appoint the following:
 - a. Deputy Town Supervisor for the year 2020.
 - b. Town Board Liaison for Personnel Matters.
 - c. Town Board Liaison for sustainability and solar energy issues.
 - d. Town Board Liaison to Hudson Valley Chamber of Commerce.

- e. Town Board Liaison to Shared Services Task Force and staff members to serve with the Supervisor as Chairperson.
 - f. Town Board Liaison to Local Waterfront Revitalization Committee.
 - g. Town Board Liaison to Geographic Information System
 - h. Town Board Liaisons to Departments
 - i. Purchasing Director
 - j. EFPR Group LLP (CPA's) as Town Auditors
 - k. Bingo Inspector
 - l. Triad Group LLC as Manager of Town of Cortlandt Self-Insured Workers' Compensation Fund.
 - m. Safety National as carrier for Excess Workers Compensation.
5. Adopt the following:
- a. Rules of Procedure for the Town Board Meetings
 - b. Designate the 2020 Official Newspaper and alternates.
 - c. Designate the 2020 Depositories
 - d. Designate the Supervisor and Human Resource Coordinator as authorizing authorities to execute all Civil Service Forms.
 - e. Set the mileage reimbursement for Town Officials and employees.
 - f. Purchasing Manual for 2020.
 - g. IT Security Policy for 2020
 - h. Drug and Alcohol Policy for 2020
 - i. Social Media Policy for 2020
 - j. Sexual Harassment Policy for 2020
6. Authorize Town Officials to attend the Association of Towns training sessions in February in NYC.

7. Designate the Voting Delegate and Alternate for the Association of Towns Annual Business Session.
8. Authorize the Supervisor to execute the following 2020 Agreements and/or Contracts:
 - a. All contracts on behalf of the Town Awarded by the Purchasing Department.
 - b. Applications for pool permits
 - c. Applications for State Aid for Youth and Senior Citizens.
 - d. Agreement with Westchester County with respect to Youthful Drug Abuse Prevention Program funding.
 - e. Agreement with the City of Peekskill covering Nutrition Meals under Title 3C of the Older Americans Act.
 - f. Inter-Local Agreements for Nor-West Regional Services.
 - g. All nutrition contracts.
 - h. Agreement with Westchester Jewish Community Services.
 - i. Agreements with respect to covering shared equipment.
 - j. Agreement with the Villages authorizing the Town Purchasing Director to advertise bids on behalf of the Villages.
 - k. All Personal Service Contracts.
9. Authorize Agreements with Peekskill Community Volunteer Ambulance Corps., the Village of Croton on Hudson and Cortlandt Volunteer Ambulance Corp. with respect to calls within the Town of Cortlandt.
10. Authorize the Supervisor to execute contracts with Westchester County with respect to CDBG projects for 2020.
11. Authorize the extension of a Contract with Woodard and Curran for Geographic Information Services (GIS) and Tax Map Services for 2020.
12. Authorize an agreement with Software Consulting Associates to upgrade current Assessment Software.

13. Agenda items for DOTS:

- a. Authorize Consulting Services with Badey and Watson Surveying and Engineering, P.C. to bring to date 2003 Survey for Broadway Streetscape Improvements from 8th Street to 16th Street.
- b. Authorize Director of Technical Services to solicit proposals for Consulting Design and Surveying Services for the Montrose Business Association Sewer District.
- c. Authorize DOTS and DES to reconstruct parking lot on Town owned property across from St. Patrick's Church, 11th Street, Verplanck.

14. Agenda items for DES:

- a. Authorize the lease of a new Sanitation Packer Truck.
- b. Authorize design work for renovations of 8th Street Garage for office and employee areas.

15. Amend Resolution 176-19 to assist the Lake Allendale Homeowner's Association with Lake Management.

16. Authorize a Special Counsel in PSC/NRC proceedings on Entergy Sale

17. Authorize an option agreement with TOLL Brothers for the purchase of the Valeria Sewage Works Corp by the Dickerson Pond Sewer District.

18. Ratify a Collective Bargaining Agreement with Teamsters 456

19. Authorize a deed of correction for a 1984 In Rem deed previously issued for 13 Barger Street.

20. Authorize a full appraisal for defense of a Tax Certiorari by Acadia/Cortlandt Town Center.

21. Establish a 2020 Census Committee and Appoint Staff Advisor

22. Authorize the purchase of replacement and additional security cameras for Town Hall.

23. Appoint two Seasonal Workers for DES.

24. Appoint Michael Cunningham as the Deputy Town Attorney.

ADDITIONS TO THE AGENDA

BUDGET TRANSFERS

REPORTS FROM VARIOUS DEPARTMENTS

REPORTS FROM STANDING & SPECIAL COMMITTEES

SECOND HEARING OF CITIZENS

ADJOURNMENT

NEXT TOWN BOARD MEETING

January 14, 2020 at 7:00 pm
Town Hall Web Site address: www.townofcortlandt.com